

# KEALAKEHE HIGH DRIVER'S EDUCATION PROGRAM

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LOTTERY NIGHT – THURSDAY AUGUST 29<sup>Th</sup> 6:00 PM

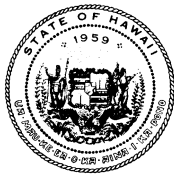
CHOOSING 30 STUDENTS TO ATTEND PROGRAM

6:00 PM in the LIBRARY at Kealakehe High

FOLLOWED BY Parent/Student Meeting

**MUST HAVE DRIVING PERMIT + \$10.00 FEE (Check or Cash)**

ONE PARENT/GUARDIAN MUST ATTEND + STUDENT MUST ATTEND



**STATE OF HAWAII**  
DEPARTMENT OF EDUCATION  
**KEALAKEHE HIGH SCHOOL**  
74-5000 PUOHULIHULI STREET  
KAILUA-KONA, HAWAII 96740  
PHONE: (808) 327-4300 • FAX (808) 327-4307

**Hawaii Department of Education, Driver Education Program**

Dear Parent/Guardian:

Your student may be enrolled in a state-approved Driver Education program, which includes both 38 hours of classroom and 6 hours of in-car behind-the-wheel courses (BTW) with 6 to 12 hours of observation time. The BTW course is given in a state vehicle equipped with a brake pedal on the right front passenger seat for the driver education instructor's use. The vehicle has standard restraint systems, extra rear view mirrors, and other safety devices. Insurance coverage is carried for these vehicles and all who legally use or ride in them.

The instructors of this program, Mrs. Aparicio and Mr. Verble, have had special training for this important program and are certified by both the DOE and Hawaii Department of Transportation.

Our goal in offering this program is to prepare competent, skillful, and responsible young drivers, who will have the right attitude toward safe driving and will, therefore, assist in reducing accidents on our streets and highways. Let us work together to make our community safer for everyone.

It is essential for a student driver to get as much practice time behind the wheel as possible. You play an important role to oversee that practice and help your student benefit most from this program. First and foremost is the example you set for your student. Your son/daughter has been your passenger since childhood and has observed every action you have made. Drive the way you want them to drive. You will receive Records of Driving with us for each of the BTW lessons. These records must be signed and returned to us before each lesson acknowledging that the student has practiced the previously taught methods.

We will demonstrate the most current techniques to safely operate the vehicle and help prevent accidents. However, each student needs more practice behind the wheel that our program can offer. Your cooperation in providing additional driving practice is an absolute must for your student's success.

Best practice is for PARENTS to accompany each student for SIX (6) to TEN (10) hours of practice each week. The State Law requires – that the students receive FIFTY (50) hours (40 hours daylight + 10 hours nighttime) of practice with a licensed, approved adult 21 years of age or older. We recommend that your practice sessions begin after each lesson of the behind the wheel instruction. Upon the fifty hour logged completion, the student is required to turn in a parental notarized statement. When the statement is received along with librarian proof of textbook return, your son/daughter will receive his/her Driver's Education DOT Certificates, which are required for setting up appointments for DMV Driving Test. Please be mindful of six month permit requirement to take DMV test and also make appointment with Mrs. Aparicio for Certificates – only after the school end date.

Let's work together to encourage and guide our young people to be safe, responsible, courteous drivers.

Sincerely,

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Driver Education Coordinator

Mrs. Aparicio

(808) 313-3754



**DRIVER EDUCATION STUDENT APPLICATION FORM**  
***STUDENT MUST HAVE A CURRENT HAWAII INSTRUCTIONAL PERMIT***  
(Print All Information Clearly)

Student Name \_\_\_\_\_ DMV Permit No. \_\_\_\_\_  
Last First Permit Expiration Date: \_\_\_\_\_  
School \_\_\_\_\_ Gender: M F Grade: 9 10 11 12 Age: \_\_\_\_\_  
Address \_\_\_\_\_ Birthdate \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone Number \_\_\_\_\_  
Name of Parent/Guardian \_\_\_\_\_ Phone/Cell \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Phone/Cell \_\_\_\_\_

**STUDENT CLASS SCHEDULE**

Period	Course	Teacher	Room No.
1			
2			
3			
4			
5			
6			
7			

Has the student taken a driver education class before? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, name of school and location: \_\_\_\_\_

Does the student have any physical/medical disabilities that the instructor should know? \_\_\_\_\_ Yes \_\_\_\_\_ No

Explain \_\_\_\_\_  
\_\_\_\_\_

Is the student on any medication that the instructor needs to be aware of? \_\_\_\_\_ Yes \_\_\_\_\_ No

Explain \_\_\_\_\_  
\_\_\_\_\_

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**PARENT/GUARDIAN'S APPROVAL**

I hereby give consent for my son/daughter, \_\_\_\_\_, to be enrolled in the Driver Education Program at \_\_\_\_\_ School. I understand that this program consists of a 38-hour classroom course and 7 hour behind-the-wheel course with 6 to 12 observation hours. In addition to my son/daughter successfully passing these two courses, I must submit the required Acknowledgement of Practice Driving Form (40 hours daylight driving, 10 hours nighttime Driving) notarized by a public notary.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**PROGRAM FEE OF \$10 IS NON-REFUNDABLE ONCE COURSE BEGINS**  
**\*\* ATTACH A COPY OF THE LEARNER'S PERMIT TO THIS APPLICATION \*\***

KEALEHE HIGH SCHOOL  
**DRIVER'S EDUCATION PROGRAM CONTRACT**

313-3754 313-3664	<b>DOT/DOE Certified Instructors</b>  Rosario Aparicio Bill (G-202) Larry Verble (TLC)	Rosario.Aparicio_Bill@k12.hi.us Larry.Verble@k12.hi.us
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Welcome to KHS Driver's Education Program! This program is for students in grades 10<sup>th</sup> – 12<sup>th</sup> and it's designed to meet the Hawaii State requirements for driver education that are needed by those under 18 to get a motor vehicle license.

**Drivers' Ed Program Prerequisites**

- Be at least 15 years and 6 months and under 19 years of age.
- Complete and submit drivers' education application form and signed contract with \$10 fee.
- Attend mandatory Lottery Night (parent/guardian orientation meeting).
- Demonstrate ownership of a valid Hawaii Instructional Permit.

**Classroom Course**

This course provides students with the knowledge, attitude, and skills necessary for them to become safe, responsible drivers.

The classroom course consists of a minimum of 38 contact hours taught before school on school days.

**Materials**

- Textbook: *Drive Right* published by Prentice Hall
- Binder paper/notebook and writing utensils.

**Classroom Rules and Policies**

- Be on time.
  - ★ *Students are allowed two excused tardies, up until 5 minutes. Any student tardy more than two times may be withdrawn from the class (no refund). Unexcused tardies will not be tolerated. Students more than 5 minutes tardy will be marked as "absent" and not permitted to enter class*
- Attend all scheduled classes
  - ★ *Students must attend and pass **all** classroom sessions before he or she will be permitted Behind the Wheel (BTW instruction).*
  - ★ *At the instructor's discretion, a student may receive no more than two excused absences due to emergencies or extenuating circumstances, such as extreme illness, death in the family or an unforeseen event. The student will receive an "Incomplete" grade on the class session record and must re-take the classes missed during the next scheduled driver's education course. It is the student responsibility to check with the coordinator for the exact dates. Students with three or more absences will be withdrawn from class and will be required to repeat the entire course*
- Pass each unit exam and the State Final Exit Exam with a score of 80% or higher
  - ★ *Students may re-take a failing unit exam and the State Final Exit Exam.*
  - ★ *A failing unit exam or final exam grade cannot be waived or replaced by classroom assignments, homework or projects.*
- Be prepared by bringing all required materials

- Respect your peers and classroom instructor

*Chapter 19 and Kealakehe High D.O.E school rules/policies are in effect. Upon the first infraction, disruptive behavior and/or breaking school rules and policies will result in dismissal and no refund. For example: Any student smelling of smoke (or Vape), looks "under the influence", or not paying attention will be dismissed from class IMMEDIATELY! Vaping is a Class C Offense under Chapter 19 and will be enforced on campus, in the BTW vehicle, and at any stops made during a BTW lesson. If a student is caught or suspected of vaping, he/she may be subject to removal from the DE Program.*

- Participate in the classroom dynamics

★ *Disruptive, disrespectful and inattentive students will be warned by instructor. Further occurrence of any unwanted behavior during class will result in the student's parent/guardian being notified. The third infraction or incident will result in the student's dismissal from the course.*

- Avoid unnecessary distractions

★ *Cell phones will not be allowed in the classroom. Students blatantly ignoring this rule will be warned. Further infractions will result in dismissal from the class.*

## **Behind-the-Wheel Course**

The behind-the-wheel (BTW) course consists of six sessions to be conducted once a week or every other week in 2 or 3 hour increments.

### **Behind-the-Wheel Rules and Policies**

- Arrive to the btw session 5 – 10 minutes prior to driving. Arriving late will result in dismissal from the program
- Failure to appear to a scheduled btw lesson will result in automatic dismissal from the program.
- Be respectful of your peers and driving instructor.
- Students that reschedule/cancel a lesson twice will be dropped from the program.
- Students will not be allowed to trade partners
- Bring your permit to each btw session. No permit = No driving
- Bring shoes. Slippers and/or sandals are not allowed. No shoes = No driving
- Cell phones will not be allowed to be used in the driver's education vehicle
- Eating inside the driver's ed vehicle is not allowed.

### **Discipline Plan**

- Any inappropriate behavior will result in immediate dismissal from the course.
- For safety reasons, any student who commits a class A offense (C, E, J, and K) and chooses not to enter a substance abuse program will be automatically dropped from driver's ed program.

## **Certification**

- Upon successful completion of both the Classroom and BTW phases, each student will be issued a classroom instruction certificate of completion and a driving certification of completion.
- In order to receive the certificates, students must make an appointment with Ms. Aparicio Bill.

THIS DRIVER'S EDUCATION PROGRAM MUST BE PASSED AND COMPLETED IN SEQUENTIAL ORDER. IF YOU FAIL TO PASS A CHAPTER/UNIT COMPONENT OF THE CLASSROOM OR BEHIND-THE-WHEEL, YOU WILL BE DROPPED FROM THE COURSE. PLEASE SIGN TO DENOTE ACCEPTANCE OF CONTRACT.

PARENT/GUARDIAN \_\_\_\_\_ DATE: \_\_\_\_\_

STUDENT \_\_\_\_\_ DATE: \_\_\_\_\_

***Attachment A***

*Driver's Ed Program*

*Kealakehe Highschool*

*We, (legal guardian/parent – print name) \_\_\_\_\_*

*and (student – print name) \_\_\_\_\_*

*agree to honor our facilitation of 10 minutes early attending the BTW driving lessons as scheduled by the instructor. We agree the only exceptions are for an extreme family emergency, defined as an act of "God", and immediate family member's death, funeral, or hospitalization, in which case we will do our best to communicate with the instructor before the BTW lesson so other partner families may be contacted as to a schedule change for that BTW lesson when possible before the scheduled time also – in a timely fashion.*

*Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_*

*Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_*